

HILTON APPLE FEST COMMERCIAL BOOTH CONTRACT 2019

1. **NO vehicles will be allowed on the festival grounds.** The vehicles must be emptied and promptly removed from unloading/loading area to the assigned parking area. All crafter vehicles must be **off the grounds by 8:30 AM both days.** Failure to comply may result in the removal of the exhibit. Always leave your parking pass on your dashboard.
2. Exhibitors must supply their own tents & tables.
3. **There is no smoking inside your tent at any time.**
4. Exhibit spaces are **10'x10'**. Exhibitors must keep their displays and materials to their assigned and allotted space(s). **Displays may not extend past the white striped booth numbered area.** Vendors will receive all information by email or mail prior to the festival. Please remove trash daily. Receptacles are located throughout the festival.
5. **SHOW HOURS**
Saturday, October 5th, 2019, **10:00 AM – 5:00 PM** & Sunday, October 6th, 2019, **10:00 AM – 4:30 PM.** ALL EXHIBIT SET-UP MUST BE COMPLETED BY 9:00 AM, SATURDAY, OCTOBER 5th. SET UP BEGINS ON FRIDAY, OCTOBER 4th AT 8:00 AM. ALL DISPLAYS MUST BE REMOVED BY 9:00 PM ON SUNDAY, OCTOBER 6th.
6. Exhibits must be **open and staffed** during **ALL** scheduled festival hours. Failure to do so will jeopardize acceptance into future shows
7. Landscape booth number sign (supplied by the Hilton Apple Fest) must be visible at all times on your booth.
8. All exhibitors are responsible for collecting and reporting New York State Sales Tax, if applicable. A copy of your “New York State Certificate of Authority” **must be displayed in your booth.** You **WILL NOT** be allowed to participate in the show without this certificate. If you do not have one, you can obtain information by calling within New York State 1-800-698-2909 or at www.nystax.gov.
9. Incomplete applications will not be given consideration.
10. The booth fee of \$400.00 (per 10'x10' space) must be submitted with your application and be postmarked by June 15, 2019. This fee is non-refundable once application has been accepted. Hilton Apple Fest is not responsible for applications lost in the mail.
11. Checks that are returned for insufficient funds could result in booth cancellation.
12. Postage due applications will not be accepted.
13. Any application without full explanation of product line will not be given consideration and the vendor fee returned. Hilton Apple Fest is a family festival. Hilton Apple Fest reserves the right to refuse any commercial vendor based on the product line being promoted. The Commercial booth area will be limited to a maximum of 5 booths, on a first come, first served basis.

14. No commission is taken by Hilton Apple Festival, Inc. promoters.
15. There are no rain dates. Use of the building **will not** be permitted in case of rain.
16. You may not sell your space or trade it, in part or whole, to another exhibitor.
17. No electricity is available to exhibitors and **no generators** are allowed.
18. No animals of any kind are allowed in your booth or on the field.
19. No Fire Arms allowed on the premises.

Please use this checklist to assure all requirements have been met.

- Completed application postmarked by June 15, 2019 with signed Liability Release Security on site 6pm to 6 am
- Complete list of items being sold
- Copy of Sales Tax ID#
- Check for correct amount for requested booth

Liability Release: As a commercial exhibitor participating in the Hilton Apple Fest, I agree to adhere and comply with all the rules and conditions contained in this application and contract and I agree not to hold Hilton Apple Fest responsible for any theft, loss of property, and for any personal injury suffered as a result of my participation in the Hilton Apple Fest or from any incident arising from my interactions with other exhibitors or persons attending the Hilton Apple Fest, or any and all other incidents which might arise during the Hilton Apple Fest weekend. This release applies to the Hilton Apple Fest, Inc. and its Board of Directors, Officers, Staffers and Volunteers.

Signature _____ Date _____

Printed Name _____

Title _____

Company Name _____