

## **HILTON APPLE FEST COMMERCIAL BOOTH CONTRACT 2020**

### **APPLICATION DEADLINE FOR INCLUSION IN BROCHURE: MAY 1, 2020**

1. **NO vehicles** will be allowed on the festival grounds (grassy area). The vehicles must be emptied and promptly removed from unloading/loading area to the assigned parking area. All vehicles must be **off the grounds by 8:30 AM both days**. Failure to comply may result in the removal of the exhibit. Always leave your parking pass on your dashboard.
2. Exhibitors must supply their own tents & tables.
3. **There is no smoking inside your tent at any time.**
4. Exhibit spaces are **10'x10'**. Exhibitors must keep their displays and materials to their assigned and allotted space(s). **Displays may not extend past the white striped booth numbered area.** Vendors will receive all information by email or mail prior to the festival. Please remove trash daily. Receptacles are located throughout the festival.
5. **SHOW HOURS**  
Saturday, October 3<sup>th</sup>, 2020, **10:00 AM – 5:00 PM** & Sunday, October 4<sup>th</sup>, 2020, **10:00 AM – 4:30 PM**. ALL EXHIBIT SET-UP MUST BE COMPLETED BY 9:00 AM, SATURDAY, OCTOBER 3<sup>rd</sup>. SET UP BEGINS ON FRIDAY, OCTOBER 2<sup>nd</sup> AT 8:00 AM. ALL DISPLAYS MUST BE REMOVED BY 9:00 PM ON SUNDAY, OCTOBER 4<sup>th</sup>.
6. Exhibits must be **open and staffed** during **ALL** scheduled festival hours. Failure to do so will jeopardize acceptance into future shows. Security on site 6 PM to 8 AM. Friday and Saturday.
7. All exhibitors are responsible for collecting and reporting New York State Sales Tax, if applicable. A copy of your “New York State Certificate of Authority” **must be displayed in your booth**. You **WILL NOT** be allowed to participate in the show without this certificate. If you do not have one, you can obtain information by calling within New York State 1-800-698-2909 or at [www.nystax.gov](http://www.nystax.gov).
8. Incomplete applications will not be given consideration.
9. The booth fee of \$400.00 (per 10'x10' space) must be submitted with your application and be postmarked by May 1, 2020. Applications received after that date will not be advertised in the brochure. This fee is non-refundable once application has been accepted. Please make check payable to Hilton Apple Fest, and send to P.O. Box 1, Hilton, NY 14468. Hilton Apple Fest is not responsible for applications lost in the mail.
10. Checks that are returned for insufficient funds could result in booth cancellation.
11. Postage due applications will not be accepted.
12. Any application without full explanation of product line will not be given consideration and the vendor fee returned. Hilton Apple Fest is a family festival. Hilton Apple Fest reserves the right to refuse any commercial vendor based on the product line being promoted. The Commercial booth area will be limited to a maximum of 10 booths, on a first come, first served basis.
13. No commission is taken by Hilton Apple Festival, Inc. promoters.

14. There are no rain dates. Use of the building **will not** be permitted in case of rain.
15. You may not sell your space or trade it, in part or whole, to another exhibitor.
16. No electricity is available to exhibitors and **no generators** are allowed.
17. No animals of any kind are allowed in your booth or on the field.
18. No Fire Arms allowed on the premises.

**Please use this checklist to assure all requirements have been met.**

- Completed application postmarked by May 1, 2020 with signed Liability Release
- Complete list of items being sold
- Copy of Sales Tax ID#
- Check for correct amount for requested booth

**Liability Release:** As a commercial exhibitor participating in the Hilton Apple Fest, I agree to adhere and comply with all the rules and conditions contained in this application and contract and I agree not to hold Hilton Apple Fest responsible for any theft, loss of property, and for any personal injury suffered as a result of my participation in the Hilton Apple Fest or from any incident arising from my interactions with other exhibitors or persons attending the Hilton Apple Fest, or any and all other incidents which might arise during the Hilton Apple Fest weekend. This release applies to the Hilton Apple Fest, Inc. and its Board of Directors, Officers, Staffers and Volunteers.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Contact email address \_\_\_\_\_

Contact phone number \_\_\_\_\_

Title \_\_\_\_\_

Company Name \_\_\_\_\_